

Updated: May 2023

This Privacy Policy only applies to use of, transactions made, Personal Information and data gathered on websites and mobile apps that are owned and/or operated by, or by authorized third parties on behalf of, ITCS (each a "**Site**", and collectively the "**Sites**"), or by any of the other means described in this Privacy Policy. If you have arrived at this Privacy Policy by "clicking" on an authorized link from a Site, then this Privacy Policy applies to such Site.

This Privacy Policy does not apply to any website owned and/or operated by or on behalf of any third party even if we provide a link to such website on one of our Sites.

When we refer to "**we**," "**us**," or "**our**," we mean IT Computing Services Inc, a Georgia corporation or the specific division, subsidiary, or affiliate that operates the Site, provides its content, or processes information received through it, each as appropriate and applicable.

When we refer to "**you**" or "**your**," we mean the person accessing the Site. If the person accessing the Site acts on behalf of, or for the purposes of, another person, including a business or other organization, "you" or "your" also means that other person, including a business organization.

We created this Privacy Policy to help you understand how we collect Personal Information, what information we collect, how we use it, the steps we take to safeguard it, and the choices you have regarding how it may be used and disclosed. Please note that we do not necessarily collect all of the Personal Information described in this Privacy Policy for all users or engage in all of the means of collecting or using Personal Information we describe.

Please review this Privacy Policy periodically as we may update it from time to time. Each time you visit the Sites or provide us with Personal Information, you are accepting the practices described in this Privacy Policy at that time.

Note that this Privacy Policy contains several important exceptions. Please read the entire Privacy Policy to be sure that you understand these exceptions.

Information Ownership

We, or the entity on whose behalf we operate a Site, own the information collected through the Sites.

Information We Collect From You

In order to operate the Sites and provide you with information, products and services that may be requested by or of interest to you, we may collect and retain "**Personal Information**" which means information that could be used to contact you such as full name, postal address, phone number, email address, and employer or company information. We use this information to:

- Respond to your inquiries and requests;
- Verify that you are a real person and not a spammer;
- Update you on changes to our services and products;
- Provide you with any Services or Products for which you have purchased.

ITCS will never sell, trade or assign any personally identifiable information about you to third parties, such as mailing houses, insurance companies, market research firms, or advertisers.

Your IP Address

Each time you visit the Site(s), we automatically collect your internet protocol (IP) address and the web page from which you came. We use your IP address to administer and optimize the Sites for you and diagnose problems with the Sites. We

may also supplement your IP address with anonymous Site traffic information that's collected automatically when you visit the Site(s), plus with information acquired from our joint marketing partners, from third parties, and from our affiliated companies.

Cookies

This website uses cookies. Cookies are small text files that are stored on your computer or mobile device when you visit a website. They're used to remember your preferences, login information, and other details about your visit. Our developers have chosen to use cookies to make your experience on this website better. For example, cookies might be used to remember your log in information so that you don't have to enter it every time you visit the site, or to remember your preferences for how the site should look and behave. In general, cookies are safe to use and don't pose any security risks. However, if you're concerned about your privacy, you can configure your browser to block or delete cookies.

Log Files

We or our hosting provider may collect traffic information from visitors for statistical analysis and Site improvement. When you access the Site(s), we or our hosting provider may collect information about your visit in a log file on a server. Log file information may include, but is not limited to, IP addresses, browser type, internet service provider (ISP), referring/exit pages, platform type, date/time stamp, and number of clicks. We or our hosting provider use this information to analyze trends, administer sites, track users' movements in the aggregate, and gather demographic information for aggregate use. Our hosting provider and we may review this information to understand overall trends and to determine what kinds of content are popular and useful to users.

Information Other Websites Collect From You

The Sites *may* contain links to other websites operated by other parties whose practices may be different than ours. When you click on these links and visit these other websites, you need to be aware that we do not control these other websites or these other websites' business practices, and that this Privacy Policy does not apply to these other websites. Consequently, the operators of these other websites may collect different kinds of information about you, and may use and disclose that information in different ways than we would if it were collected on the Sites. You should check the other websites' privacy notices since we have no control over information that is submitted to or collected by them. We encourage you to review their privacy policies and remind you that we will not be responsible for their actions.

How We Use and Share Personal Information

We use your Personal Information to help us perform transactions, to deliver the services you have requested, to respond to inquiries you may make, possibly to create an account, to provide you with account login credentials, and to send you information, offers and other promotional materials from us and selected third parties. We may additionally use your Personal Information to aggregate, perform analysis, determine consumer trends, data-mine or otherwise improve the services that we provide. We may also share anonymized, aggregated information derived from Personal Information with advertisers and other third parties.

Depending on the circumstances of our arrangements, we may share your Personal Information with applicable third parties to facilitate support services related to your transaction. Any of these third parties are authorized to use your Personal Information in accordance with our contractual arrangements with such third parties and in accordance with their own privacy policies, over which we have no control.

Note that by purchasing, or making inquiries for products or services, electing to receive communications (such as emails) or electing to participate in, or register for, contests, promotions, or other programs (such as discount or rewards programs), from third parties on the Sites, those third parties may use your Personal Information in accordance with their own privacy policies.

E-mails

We may use your e-mail address to notify you about the status of your order (if you have placed one), provide customer service information, or answer your questions and requests. We may also occasionally send you e-mail updates, notifications, or other promotional information about our products and services or about the products and services of our affiliated companies or trusted third party partners. We may share your e-mail address with our affiliated companies to enable them to send you emails directly regarding their products and services, sales and other promotions. We include information in each commercial email that allows you to stop receiving future communications.

Telephone Contact

If you provide us with your phone number, you may receive telephone contact from us for customer service communications, such as to ask you about your order, if you have placed one. If you call our customer service toll-free number, we may ask you for Personal Information, depending on the nature of your request, to assist us in responding to your requests and questions. We may retain this information for business and marketing purposes and to help us with future orders and requests from you.

We may occasionally use your phone number to contact you with updates, sales notifications, or other promotional information about our products and services or those of our affiliated companies or trusted third party partners in which you may be interested. We may also make your Personal Information available to our affiliated companies and our other trusted third party-partners to enable them to contact you directly with their promotional information, such as information about their products and services, sales and other promotions.

Authorized Third Parties

We may contract with some third parties to monitor certain pages of the Sites for the purpose of reporting traffic, as well as to serve offers and advertisements that may be of interest to you. Where authorized by us, these third parties may use cookies and/or other monitoring technologies to compile information about visitors to the Sites.

Transfer of Business Assets

We consider the Personal Information that you provide to us to be a business asset. Consequently, your Personal Information may be shared with a third party and may be included among transferred assets if we, any or all of our subsidiaries or affiliates, or any of our or their assets is ever acquired by a third party. By continuing to use the Site(s), you consent to your Personal Information being transferred in any such transaction.

Disclosure of Personal Information for Legal and Other Purposes

We may also disclose Personal Information that you have provided when we determine that such disclosure is necessary to comply with law, required in connection with a legal proceeding, to cooperate with law enforcement, or to protect the interests or safety of our company or other visitors to the Sites or users of services or products provided by us. We may also disclose Personal Information that you have provided to our subsidiary and parent companies and businesses, and other affiliated legal entities and businesses with whom we are under common corporate control.

Clickstream Data

As you use the Internet, a trail of electronic information is left at each website you visit. This information, sometimes referred to as "clickstream data," can be collected and stored by a website's server. Clickstream data can tell us the type of computer and browsing software you use and the address of the website from which you linked to the Site(s). We may use clickstream data as a form of non-personally identifiable information to anonymously determine how much time visitors spend on each page of the Site(s), how visitors navigate throughout the Site(s) and how we may tailor our web pages to better meet the needs of visitors.

Supplementation of Information

We may supplement the Personal Information we receive from you with other information we receive from third party sources or clearinghouses. Thus, Personal Information we obtain through the Sites may be intermingled with and used in conjunction with information obtained through sources other than the Sites, including both offline and online sources.

As a company focused on serving the needs of businesses, ITCS's sites are not directed to minors and ITCS does not promote or market its services to minors.

Under the California Consumer Privacy Act (CCPA), as amended, California residents may request that we:

1. disclose to you the following information:

- the categories and specific pieces of personal information we collected about you and the categories of personal information we sold
- the categories of sources from which we collected such personal information
- the business or commercial purpose for collecting or selling personal information about you and
- the categories of third parties to whom we sold or otherwise disclosed personal information

2. delete personal information we collected from you or correct inaccurate personal information about you;

3. opt-out of any future sale of personal information about you; see support email below.

We will respond to your request consistent with applicable law. If you are an authorized agent making an access or deletion request on behalf of a Californian resident, please reach out to us via the support@webclock.biz and indicate that you are an authorized agent. We will provide you with instructions on how to submit a request as an authorized agent on behalf of a Californian resident.

If you are a California resident, you may obtain information about exercising your rights, as described above, by contacting us at 1-888-549-5550.

Our Security Precautions

We may collect site use data for security and operations management to help keep our sites, facilities, networks and systems secure, or to investigate and prevent potential fraud, including ad fraud and cyber-attacks and to detect bots. Your information is secured where ITCS has implemented appropriate technical, physical and organizational measures designed to protect personal information against accidental or unlawful destruction or accidental loss, damage, alteration, unauthorized disclosure or access, as well as all other forms of unlawful processing.

Changes to This Privacy Policy

We reserve the right to change, modify, or update this Privacy Policy at any time without notice. We indicate the date of the current Privacy Policy above, so you know when it was last updated. Continued use of the Site(s) after any such revision or modification constitutes your acceptance of this Privacy Policy as so revised or modified.

If we decide to change this Privacy Policy, we will post the changes on one or more Sites and/or other places we deem appropriate.

BY USING THE SITE(S), YOU AGREE TO THIS CHANGE PROCEDURE.

Correcting or Updating Personal Information

If your Personal Information changes or you have reason to believe that your Personal Information as we maintain it is incorrect and you are unable to change your Personal Information by logging into your account, you may contact us at support@webclock.biz and we shall attempt to accommodate all reasonable requests for such changes. If you are on our mailing list, you may remove yourself from the mailing list at any time by following the instructions on our newsletters and communications or by sending an email to the support email address herein.

Choice/Opt-out

If you no longer wish to receive promotional materials or have your Personal Information provided to third parties, you may modify your account settings. It may take up to ten (10) business days for this request to be processed. If you opt not to receive such communications or allow us to share your information and then give your Personal Information to us again using the Sites or under other circumstances that permit us to use your information, we will regard your opt-out as rescinded. Also, please note that users may not necessarily opt out of receiving all communications from us or opt out of sharing certain Personal Information with third parties, as specified as being necessary in various portions of this Privacy Policy.

If you have any questions or concerns about this Privacy Policy, the practices of the Sites, or your dealings with the Site(s), you can contact us at support@webclock.biz. You can also send us mail to:

IT Computing Services:
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